



Emergency Access Contact

In an effort to secure the safety and well-being of our EVCA community in an event of an emergency, the Executive Board recommends that each resident designates an “**Emergency Access Contact**”. This contact would be an individual, who with your permission and specific direction, would have the means to access your unit in the event of an emergency and you are not home.

Needless to say due to the closeness and proximity of the units and the fact that the buildings share common elements, the Executive Board believes it would be in the best interest of our homeowners association to have a contact that may handle a situation as you instruct in the event of an emergency.

This information would be handled in a confidential manner and be maintained by Stevenson Williams, our management company. The form is available online <http://www.evergreen15317.org>

If you could complete the information below and return to **Stevenson Williams Company, 666 Washington Road, Mt. Lebanon, Pa 15228**, it would be greatly appreciated. Thank you for your cooperation.

EVCA Executive Board

Unit Address: _____

Resident Name: _____

Emergency Access Contact Name: _____

Emergency Access Contact Address: _____

Emergency Access Contact Telephone/Cell

Preferred Phone: _____

Emergency Access Contact Email

Address: _____

Access Method: _____

(Please be aware electronic access to your unit in the event of an emergency may not be a viable option)